

# BRIDGING THE COMMUNICATION BARRIER: TECHNIQUES FOR USE WITH NON-VERBAL CLIENTS



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# *Hello Everyone* by Peggy Farlow

Hello everyone on this [Saturday]  
It's time for us to start.  
I'm glad you are here on this [Saturday]  
I mean it from my heart.

Hello to [       ], Hello (response) Hello

Hello to [       ], Hello (response) Hello

Hello to [       ], Hello (response) Hello

Hello to everyone. Hello (response) Hello

**Be prepared to  
give a “Hello”  
response non-  
verbally**

# **COMMUNICATION WITH PERSONS WHO ARE NON-VERBAL**

low-tech Augmentative & Alternative  
Communication (AAC) techniques

## TITLES of RESEARCH ARTICLES

1. Early sentence productions of 3- and 4-year old children who use augmentative and alternative communication
2. The iconicity of picture communication symbols for children with English additional language and mild intellectual disability
3. Comparison of accuracy and efficiency of directed scanning and group-item scanning for augmentative communication selection techniques with typically developing preschoolers
4. Study of two graphic symbol teaching methods for individuals with physical disabilities and additional learning difficulties
5. Intervention in aphasia using the augmentative and alternative communication
6. Non-verbal communication alternatives for handicapped individuals
7. Teaching young people who are blind and have autism to make requests using a variation on the picture exchange communication system with tactile symbols: A preliminary investigation
8. Toward functional augmentative and alternative communication for students with autism: Manual signs, graphic symbols and voice output communication
9. Examining issues of aided communication display and navigational strategies for young children with developmental disabilities
10. Grammatical issues in graphic symbol communication
11. Picture exchange communication system and pals: A peer-mediated augmentative and alternative communication intervention for minimally verbal preschoolers with autism
12. Developmental memory capacity resources of typical children retrieving picture communication symbols using direct selection and visual linear scanning with fixed communication displays
13. A synthesis of relevant literature on the development of emotional competence: Implications for design of augmentative and alternative communication systems

## **RESEARCH JOURNALS used to prepare for this presentation**

- Journal of Speech, Language, and Hearing Research
- American Journal of Speech-Language Pathology
- Language, Speech and Hearing Services in Schools
- Journal for Developmental Physical Disabilities
- Augmentative and Alternative Communication
- Child Language Teaching and Therapy
- Journal of Rehabilitation
- Journal of Autism Developmental Disorders

# Techniques to Communicate with Non-Verbal Clients

- Gestures, American Sign Language (ASL) hand signs and other hand signals
- Low tech communication aides
- High tech communication aides

***The success of all communication systems depends on the willingness of the receiver to take time to interact with the non-verbal person.***

# Non-Verbal Communication Systems

The methods introduced in this presentation will include

- symbol systems
- language boards and
- low-tech communication devices

**A.Direct selection technique** *(directly select the desired symbol)*

**B.Scanning technique** *(indirectly select the desired symbol)*

**C.Encoding technique** *(use multiple signals to indirectly select the desired symbol)*

# **ESTABLISHING COMMUNICATION WITH NON-VERBAL CLIENTS**

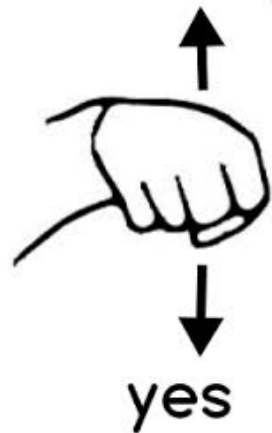
determining consistent signals



# ***Yes – No – I don't know* signals**

- In order to start the communication process, there must be a developed method to indicate *yes*, *no* and *I don't know*.
- It is essential to establish consistent communication signals in order to facilitate future communication

ASL signs



# Developing **Yes** – **No** – *I don't know* signals

Find what signals the person is able to use, then establish a signal for each response

## Examples

- Glancing up for yes, looking to the side for *no* and dropping the head for *I don't know*.
- Looking at right arm of wheelchair for yes, left arm of wheelchair for *no* and closing eyes for *I don't know*
- Tapping the desk once for yes, twice for no and a flat palm for I don't know
- Extending arm for yes, drawing arm in for *no* and palm toward abdomen for *I don't know*

## IMPORTANT:

**As the person signals a response, the receiver voices the response to clarify their understanding**

# ***Yes/No/I Don't Know*** *by Peggy Farlow*

1. When you ask me what I want, I know what to say.

If it's something that I like, this is what I say.

I say "Yes, yes, yes - Yes, yes, yes."

"Yes, yes, yes – Yes, yes, yes."

2. When you ask me what I want, I know what to say.

If it's something I don't like, this is what I say.

I say "No, no, no – No, no, no."

"No, no, no – No, no, no."

3. When you ask me what I want and I don't really know.

If I'm not sure what I think, this is what I say.

I say "I don't know, I don't know, I don't know – I don't know, I don't know, I don't know."

"I don't know, I don't know, I don't know – I don't know, I don't know, I don't know."

**This is a  
song to  
practice  
yes/no/I  
don't know  
responses  
in order to  
become  
more  
consistent**

# ***Yes/No/ I Don't Know***

4. When you ask me a question, watch close for what I say.  
Will it be a yes or no? (*I don't know.*) Now tell me what I say.

I say “ \_ \_ \_ \_ \_ ”  
“ \_ \_ \_ \_ \_ ”

# Important procedures to help avoid misunderstandings

Procedures to keep the conversation on the right track

1. find what other signals the person uses
2. provide the person with sufficient time to initiate communication
3. accept only clear non-verbal signals
4. verbally state the response you see to clarify understanding
5. give the person alternatives as responses to questions
6. constantly check each impression of the conversation with the person

# Using only “yes-no” questions get non-verbal responses from a peer to answer one of the following questions

*(20 questions technique)*

- In what city or town do you live?
- What is a hobby you enjoy doing?
- What did you eat for lunch?
- What is your favorite animal?
- Where is a favorite place you like to go?

# **AIDED COMMUNICATION SYSTEM**

What is it and why use it?

# Aided communication systems

**WHAT IS IT?** *Aided communication* incorporates devices that are external to the individuals who use them

- involves the use of symbols (photographs, drawings, letters or words)
- to be functional, the symbols must be easily understood by both familiar and unfamiliar communication partners

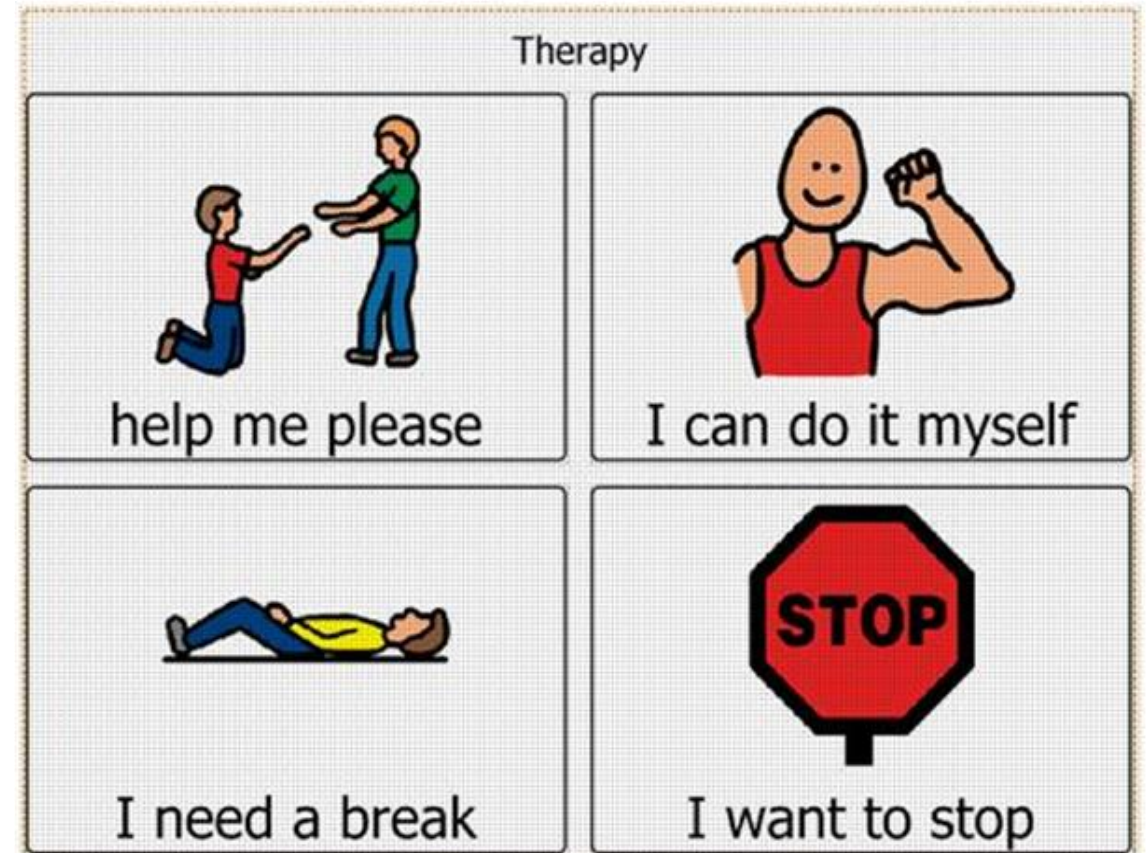
**WHY USE IT?** The use of communication systems have positive side effects for the client such as

- decreased rates of problem behaviors
- increased rates of social interaction
- development of independence skills



# Graphic symbols for communication

- Use of **graphic symbols** can be an effective way of communicating for people with little to no functional speech
- **Learning to communicate** functionally through the use of graphic symbols is an **essential goal** for many non-verbal people



# **DIRECT SELECTION TECHNIQUE**

directly select the desired symbol

# Considerations for using Direct Selection Technique

The client must have the following abilities...

1. **selective attention** - ability to attend to visual stimuli and choose a particular graphic symbol from an array with graphic symbols
  2. **ability to indicate a response** - response must be accurate and consistent
- The act of selecting a symbol through direct selection will require additional time if individuals have reduced motor abilities.
  - The downfall of direct selection is that it requires fine motor control. For this reason, indirect selection methods, such as scanning have been developed.

# Direct Selection Technique (one step process)

- Individuals point to graphic symbols by means of a finger, head pointer, wireless mouse, light beam, or eye gaze
- The output message is directly indicated by the message sender
- This technique is the most straightforward & cognitively simple approach to use



*pointing*



*head pointer*



*light beam*



*eye gaze*

# Low-tech direct selection devices

- Big Mac (\$135)



- GoTalk 4 (\$170)



- GoTalk Button (\$15)



# Direct Selection – Beginning Language Boards

- Should include pictures with words
  - as the communicator points to or indicates their picture choice, ***the receiver says the word out loud***
- Should include pictures of things and activities occurring in the person's environment
- The language board should also allow the communicator to convey both positive and negative feelings

*Beginning language boards are useful in communicating concrete concepts*



Where do you want to eat lunch?



How are you feeling today?

Happy



Sad



Tired



Angry



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# BEGINNING LANGUAGE BOARDS

Choice Boards with 3 – 4 – 6 – 9 or 12 choices

**Choice Board**


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**CHOICE BOARD**

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**Choice Board**


**Choice Board**





# PICTURE DISPLAY EXAMPLES

## PERMANENT OR CHANGEABLE BOARDS



*(fixed or dynamic displays)*



# Intermediate/Advanced Language Boards

- Add more words and choices
- May include colors and numbers
- Uses the alphabet
- Begins to use more words and fade out pictures

*Intermediate language boards allow for more expressive communication*

*Advanced language boards help to communicate more abstract concepts*

# Alphabet Board



No

Yes

Would you write it down?

End of word

It starts with....

I made a mistake. I'll start again.

I'd like to ask you something

Please get the other boards.

Do you understand ?

Thanks.

1	2	3	4	5	6	7	8	9	0
Q	W	E	R	T	Y	U	I	O	P
A	S	D	F	G	H	J	K	L	
Z	X	C	V	B	N	M	?		

This is a communication tool to help people who cannot talk or who have language that is difficult to understand.

If you have any ideas on how we could improve this please fill in a comment sheet.

Using only non-verbal signals, practice asking and answering one of the following questions.

1. What do you want to do next time we get a break?
2. What day will you be leaving the conference?
3. What client population do you work with?

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# **SCANNING TECHNIQUE**

indirectly select the desired symbol



# Scanning Technique – indirect selection

- A selection technique for individuals who cannot point to graphic symbols.
- Indirect selection requires an intermediate step to select an item from the selection set.
- Communication symbols are presented one at a time so the person can indicate his/her response when a specific symbol is reached.



# High Tech Scanning Devices

<https://www.bing.com/videos/search?q=scanning+AAC+device+video&qpv=detail&mid=2E504E47896E910B921C2E504E47896E910B921C&FORM=VRDGAR>

## High-Tech Dynamic Devices



# Scanning Technique (several step process)

- During scanning, individuals can reduce the number of motor movements required to access graphic symbols
  - **High Tech:** by stopping an electronic cursor that navigates auditorally, visually, or both, through a range of symbols on an aided communication system. The electronic cursor is usually stopped by switch activation
  - **Low Tech:** by indicating to the person receiving the message to stop on a specific category and then scanning that page for a specific response
- Scanning is a slow technique and requires the constant attention of the person receiving the message



# Low-tech Scanning Technique

(9 choices)

## Three row (tic-tac-toe) formation

- For people who cannot point
- Indicate rows, then columns
  - Move head up or down to indicate the row
  - Move head side to side to indicate the column
- The person first indicates a choice by signaling the row (*with the receiver verbally identifying the choice*) and then asking the person to indicate which column using either side to side head movements or by responding to yes/no questions from the receiver.





**PERSON**


**PLACE**


**THING**


**LEISURE**


**FOOD**


**EVENT**


**EMOTION**


**ANIMAL**


**ACTION**


**(81 choices)**

**The three  
by three  
format  
could  
later be  
expanded  
to nine  
boxes  
with 9  
options in  
each box.**

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# CATEGORY CHOICES

## People



## Places



*Things I'm  
Thankful for*

## Foods



## Activities



Name three  
things that you  
are thankful for  
  
(with linked pages)

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# PEOPLE

Mom



Dad



Brother



Sister



Friend



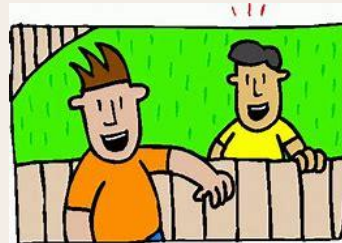
Teacher



Therapist



Neighbor



Doctor



(linked page for  
*Things I'm  
Thankful for*)

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*not on this page*

# *Things I'm Thankful For* by Hap Palmer

There are many *[things]*\* I am thankful for  
I can find them near and far.

There are many *[things]*\* I am thankful for,  
Let me tell you what they are.

I'm thankful for \_\_\_\_\_.

I'm thankful for \_\_\_\_\_.

I'm thankful for \_\_\_\_\_.

And I'm thankful to be me.

*\*[people, places, foods, activities, etc.]*

**Time to practice  
using either the  
head movement  
or scanning  
technique to  
indicate a  
response on a  
three row grid  
communication  
device**

# ENCODING TECHNIQUES

use multiple signals to indirectly select the desired symbol

# Encoding Technique (multiple signals to indirectly select symbol)

- Encoding is used to decrease selection time or to increase the number of items in the selection set
- For people who cannot point but have good cognitive and memorization skills
- The user gives multiple signals to specify the correct item from the users selection vocabulary
- Low tech encoding methods are generally implemented in two ways:
  1. **Memory-based encoding**
  2. **Chart-based encoding**

# Encoding Technique

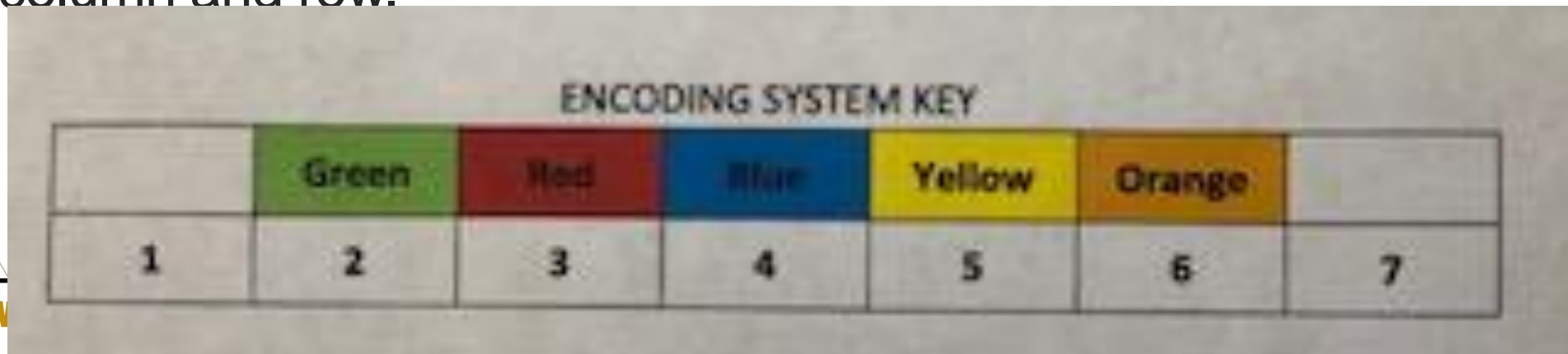
- The desired category is indicated by a pattern or code of input signals.
- The code or pattern of communication must be memorized or referred to on a chart.
- Example
  - indicate column by color
  - Indicate row by number

PHRASES					
	GREETINGS	GOODBYES	QUESTIONS	COMMENTS	FEELINGS
1	Hi!	Goodbye.	What's your name?	I like that.	I'm feeling great.
2	Hey!	See you later!	Where do you live?	I don't like that.	I'm a little tired.
3	How have you been?	I hope to see you again soon.	Who do you live with?	I am not sure/ I don't know.	I'm hungry.
4	What's up?	It was nice meeting you!	Where do you work?	I want to play something.	I'm feeling sick.
5	How are things?	It was great spending time with you!	When's your birthday?	Thank you for your help.	I'm feeling silly!
6	How's your day?	I'm really going to miss you.	What's your favorite type of music?	I need your help with something.	I'm feeling confused.
7	Good to see you.	I've got to go now.	Do you have any pets?	I need to take a break.	I'm feeling angry/ frustrated.



# Considerations for Encoding

- Encoding places demands on working memory
- An encoding system requires two movements. Columns are color coded and rows are numbered.
  - The person can look at the colored codes on the board to indicate the column and then at the number line to indicate the row of the desired communication element.
- As the vocabulary increases, additional language pages can be developed and labeled by content area and page number. The person can then indicate the page he wishes to be placed on the board and then indicate the column and row.



The image shows a photograph of a table titled "ENCODING SYSTEM KEY". The table has two rows and seven columns. The top row contains color-coded boxes with labels: Green, Red, Blue, Yellow, and Orange. The bottom row contains numbers 1 through 7. The first and last cells in both rows are empty.

	Green	Red	Blue	Yellow	Orange	
1	2	3	4	5	6	7



# ETRAN – stands for *eye transfer*



- A communication system which enables people to select items with their eyes.
- It is made of plexiglass and can be viewed by both the communicator and the receiver.
- The communicator indicates his message through a series of eye and head movements.

<https://www.youtube.com/watch?v=xatHPazOXw0>



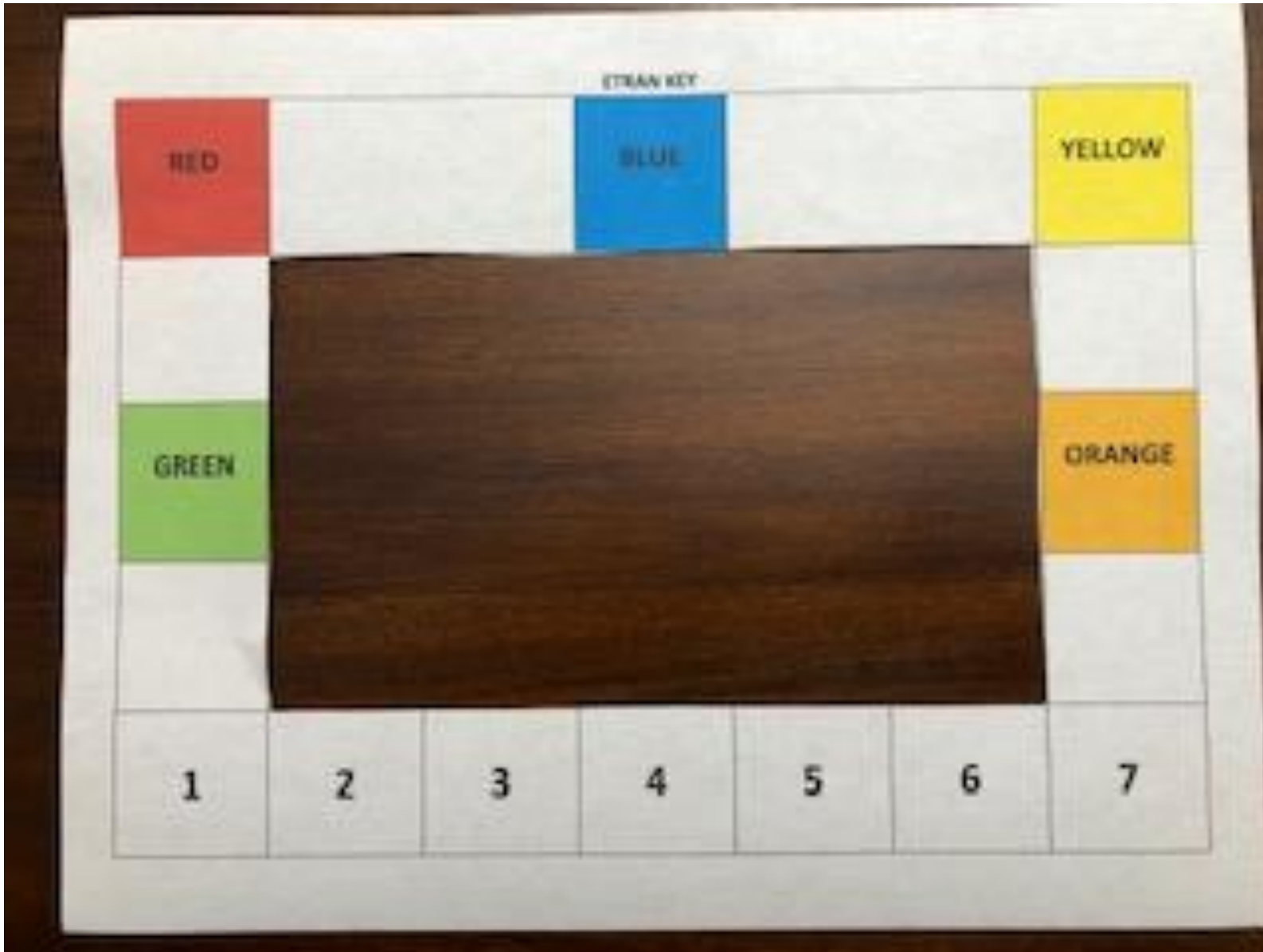
ETRAN example  
using sheet  
protectors

PHRASES

	GREETINGS	GOODBYES	QUESTIONS	COMMENTS	FEELINGS
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7	Good to see you.	I've got to go now.	Do you have any pets?	I need to take a break.	I'm feeling angry/ frustrated.

example of  
encoding chart





using eye gaze  
and encoded  
communication  
system

*Practice asking and  
answering questions  
with a peer.*

# Review of Communication Techniques

1. Establish consistent “yes – no – I don’t know” signals
2. Verbally state the response you see to clarify understanding
3. Determine most appropriate communication technique to use
  - **Direct Selection Technique**
    - directly select the desired symbol
  - **Scanning Technique**
    - indirectly select the desired symbol
  - **Encoding Technique**
    - use multiple signals to indirectly select the desired symbol

# QUESTIONS?



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# **Bridging the Communication Barrier: Techniques for Use with Non-Verbal Clients**



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